

**Alberta Conservation Association
2021/22 Project Summary Report**

Project Name: Annual Operating Plan

Information, Education, and Communications Program Manager: Don Myhre

Project Leader: Don Myhre

Primary ACA staff on project: Charmaine Brunet, Colin Eyo, Tara Holmwood, and Don Myhre

Partnerships

Not applicable

Key Findings

- Edited, designed, produced, printed, and posted online the *Annual Operating Plan 2022/23* with the approval of ACA's Board of Directors.
- In all, 75 copies were printed and distributed to ACA offices and stakeholders. An online version is available at www.ab-conservation.com/publications/annual-operating-plan/

Abstract

Our *Annual Operating Plan* (AOP) informs Albertans, our stakeholders, and partners about the projects we undertake within the current fiscal year, as well as how revenue is directed to our resource programs. Our board members approved the AOP 2022/23 prior to being posted on our website at the beginning of the fiscal year.

Introduction

Our *Annual Operating Plan* (AOP) informs Albertans and our stakeholders and partners about the projects we are undertaking within the current fiscal year and how revenue is directed to our resource programs.

Methods

Our Information, Education, and Communications Program coordinates content from corporate and the other resource programs and then edits and designs the document. Upon review and approval by Alberta Conservation Association's (ACA) Board of Directors, the AOP is posted on our website at the start of the new fiscal year.

Results

The AOP 2022/23 was provided to the board in a timely fashion for approval and posted on our website at the beginning of the fiscal year. In all, 75 copies were printed and distributed to ACA offices and stakeholders. An online version is available at

www.ab-conservation.com/publications/annual-operating-plan/

Conclusions

The AOP is a valuable tool for ACA to help us maintain focus and align our yearly projects with our long-term Strategic Business Plan.

Communications

- *Annual Operating Plan 2022/23*
- (www.ab-conservation.com/publications/annual-operating-plan)

Literature Cited

Not applicable

Photos



Photo 1. Front cover of the *Annual Operating Plan 2022/23*. Photo: ACA